Part – A

1. Details of the Institution

1.1 Name of the Institution

> SMT.N.C. & B.V.GANDHI MAHILA ARTS & COMMERCE COLLEGE

1.2 Address Line 1

> 883, DIMOND CHOWK

Address Line 2

> BHAVNGAR

City/Town

> BHAVNAGAR

State

> GUJARAT

Pin Code

> 364001

Institution e-mail address

> gandhimahilacollege@gmail.com

Contact Nos.

> 0278-2203180

Name of the Head of the Institution:

> Dr.SHREEDEVI D DAVE

Tel. No. with STD Code:

> 0278-2203180

Mobile:

> 919427323056

Name of the IQAC Co-ordinator:

> SHREE H.N.DEVLUK

Mobile:

> 919724337071

IQAC e-mail address:

gandhimahilacollege@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

GJCOGN10569

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC/51/RAR/37 dated 31-12-2009

1.5 Website address:

www.gandhimahilacollege.org

Web-link of the AQAR:

http:// www.gandhimahilacollege.org/AQAR2009-10.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	81.55	2004	2009
2	2nd Cycle	B	2.72	2009	2014
3	3rd Cycle			2015	
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

10/06/2004

1.8 AQAR for the year *(for example 2010-11)*

2011-12

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i.   AQAR 2009-10 submitted to NAAC on (09/01/2015)
   ii. AQAR 2010-11 submitted to NAAC on (09/01/2015)
   iii. AQAR 2011-12 submitted to NAAC on (09/01/2015)
   iv. AQAR 2012-13 submitted to NAAC on (09/01/2015)
   v.   AQAR 2013-14 submitted to NAAC on (09/01/2015)

1.10 Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [ ]   Men [ ]   Women [√]

                     Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

                Grant-in-aid + Self Financing [√]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√]   Science [ ]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [√]

Others   (Specify)   [---]

1.12 Name of the Affiliating University *(for the Colleges)*   [S.N.D.T WOMEN'S UNIVERSITY, MUMBAI]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [-]

[-]

University with Potential for Excellence	-	UGC-CPE	
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (*Specify*)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers | 13

2.2 No. of Administrative/Technical staff | 02+02

2.3 No. of students | 02

2.4 No. of Management representatives | 02

2.5 No. of Alumni | 01

2. 6 No. of any other stakeholder and community representatives | -

2.7 No. of Employers/ Industrialists | 09

2.8 No. of other External Experts | -

2.9 Total No. of members | 31

2.10 No. of IQAC meetings held: | 4

2.11 No. of meetings with various stakeholders: No. [1]   Faculty [2]

Non-Teaching Staff Students [2]   Alumni [1]   Others [1]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount   [-]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [-]   International [-]   National [-]   State [-]   Institution Level [2]

(ii) Themes | Quality Education |

2.14 Significant Activities and contributions made by IQAC

- Preparing the annual report for NAAC.

- To sustain quality education at UG and PG level.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1). To give financial aid to students	1). Scholarships given to the needy students
2). To adopt modern technology in teaching and learning	2). Computer and internet used in teaching learning
3). To take steps for the progression of the institute	3). Changes introduced in office as well as teaching staff
4). To take action for the health of the students	4). Thelesamia test of the students done
5). To develop linkages with other institutes.	5). Connections made with other institutes

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

> - Suggestions given to the teachers to improve class-room teaching.
>
> - Data collected from every criterion in-charge to prepare the annual report.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG			02	
UG	02		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02		03	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [√]   Parents [ ]   Employers [ ]   Students [√]

(On all aspects)

Mode of feedback : Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

--

1.5 Any new Department/Centre introduced during the year. If yes, give details.

--

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
		18 + 1 Part Time		

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	15	-						-	15

2.4 No. of Guest and Visiting faculty and Temporary faculty [-] [33] [-]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers		-	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The Institution has encouraged its teachers to use ICT in class room teaching optimally.

2.7 Total No. of actual teaching days
during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by

Bar Coding, Valuation, Photocopy

the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

03 -BOS

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A III Sem VI	200	12.50	41.00	34.00	4.00	-
B.COM.III VI	186	4.30	29.57	37.63	5.38	-
BMS III SEM VI	29	44.83	51.72	3.45	0.00	-
M.COM II SEM VI	43	20.93	41.86	18.60	4.65	2.33
M.A II SEM VI	97	10.31	38.14	36.08	4.12	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC of the college not only sees whether the classes are conducted regularly or not but   also gives suggestions to the teachers regarding their teaching. The IQAC tries to sustain quality education both act UG and PG level. Every year, teachers' appraisal forms are filled up.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01+01
UGC – Faculty Improvement Programme	-
HRD programmes	-

Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	03
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	11	01	11
Technical Staff	19	15		23 + 10 BMS

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- In B.A III Sociology and economics, research work was introduced and in Sem V and VI, Statistics was introduced as an interdisciplinary aspect of the papers.

- A seminar on research project was organized for teachers.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	-	04-Teachers submitted

			research paper to the college
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [-]   Chapters in Edited Books [-]

ii) Without ISBN No. [-]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy | - |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	01
Sponsoring agencies	-	-	-	-	

3.12 No. of faculty served as experts, chairpersons or resource persons | - |

3.13 No. of collaborations   International | - | National | - | Any other | - |

3.14 No. of linkages created during this year | 78 |

3.15 Total budget for research for current year in lakhs:

From Funding agency | - | From Management of University/College | - |

Total | - |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
   who are Ph. D. Guides | - |
   and students registered under them | - |

3.19 No. of Ph.D. awarded by faculty from the Institution | - |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [-]   SRF [-]   Project Fellows [-]   Any other [-]

3.21 No. of students Participated in NSS events:

University level [200]   State level [200]

National level [02]   International level [-]

3.22 No. of students participated in NCC events:

University level [42]   State level [42]

National level [04]   International level [-]

3.23 No. of Awards won in NSS:

University level [-]   State level [02]

National level [02]   International level [-]

3.24 No. of Awards won in NCC:

University level [-]   State level [19]

National level [04]   International level [-]

3.25 No. of Extension activities organized

University forum [17]   College forum [345]

NCC [74]   NSS [47]   Any other [01]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 13 NCC State level Camps,03 National camp and a tracking camp participation by 04 NCC cadets.

- To NSS volunteers participated in Arunachal Pradesh adventure camp.

- Approximately 40 different community level programmes were conducted.

- Udisha club provides guidance for competitive exam through special classics and guidance lecture are organized to provide opportunities of employment to students.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5993.01 Sqmt. (1.4809 Acres)	-	-	5993.01 Sqmt. (1.4809 Acres)
Class rooms	19	-	-	19
Laboratories	02	-	-	02
Seminar Halls	02	-	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-		-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-
Others	-	-		-

4.2 Computerization of administration and library

- At the initial stage, admission procedure is done manually but then the entire process of admission is completed through computer. All the details of the students are entered database into the computer. Software of fees has been prepared. Fees are taken from the students through computer. Various certificates are prepared through computer. Moreover, reports to be sent to the Management, University, and State Government have been computerized.

- All the works of administration is done through computer. Even when admissions are given to students, the computer is used optimally. Besides, examination is given to students by using computer to prepare question papers, results, mark sheets etc.

- We refer www.sndt.digitaluniversity.ac, www.egyan.org.in and www.ugc.ac.in for computerization in administration of the college.

- As a part of technology up-gradation, the computerization of all books of the library was completed. The students as well as the teachers need not shuffle the catalog cards manually but they are to lookup in the computer of the library whether a particular book is available or not. They could find out the number of the book and then trace out the book easily from the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	75287	45,744,21	579	1,63,628	75866	47,38,049
Reference Books						
e-Books						
Journals	72	13210	04	1359	76	14569
e-Journals						
Digital Database	Soul Software					
CD & Video	601	45053	43	2900	644	47953
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	63	01	11	-	-	-	-	-
Added	-	-	-	-	-	-	-	-
Total	63	01	11	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- As per the strictures of Gujarat Government, the college has spared one room for Bi-sag, in which we have installed one TV set, two channel setup boxes, one computer, two webcam, two headphones etc. From time to time, when Bi-sag programs are relayed by the state government on television, our teachers not only watch them but also involved in two-way-communication. We purchased 03 LCD projectors for classroom teaching this year. We also purchased one Finger Tec Machine installed exactly opposite the principal's chamber to register attendance of the staff.
- Vocational student's training was given to 35 BMS students , 163 B.com students and one Web Designing Workshop was organized by the computer department of the college.
- Similarly, 104 B.Com students and 35 BMS students were trained in Basics of Internet.
- One internet workshop was organized for 20 teachers.

4.6 Amount spent on maintenance in lakhs :

i) ICT | - |

ii) Campus Infrastructure and facilities | - |

iii) Equipments | - |

iv) Others | - |

Total: | - |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Notice is circulated in all class-rooms informing about all types of services available to students including scholarships, physical facilities, rights of the students, access to learning material from library, opportunities to participate in co-curricular activities, awards and prizes for rank holders etc.
- Besides, during the meetings with the students, they are informed about the facilities the college provides.

5.2 Efforts made by the institution for tracking the progression

For the smooth administration of the college, three vice principals were appointed.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1241	311	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
-	

Women

No	%
1552	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1080	73	63	507	05	1728	978	63	39	467	05	1552

Demand ratio   Dropout % : 32.43

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Various short term computer course during vacation period.

- Classes of SCOPE are conducted.

No. of students beneficiaries   223

5.5 No. of students qualified in these examinations

NET   -   SET/SLET   -   GATE   -   CAT   -

IAS/IPS etc   -   State PSC   -   UPSC   -   Others   -

5.6 Details of student counselling and career guidance

- Teachers of each department give guidance and information regarding problems connected to Syllabi.

- Information about internet websites and reference books is provided to students.

- The guidance is given for competitive exams to get employment.

No. of students benefitted

80

5.7 Details of campus placement: The College runs udisha placement cell for this purpose.

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [-]   National level [-]   International level [-]

No. of students participated in cultural events

State/ University level [-]   National level [-]   International level [-]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [-]   National level [-]   International level [-]

Cultural: State/ University level [-]   National level [-]   International level [-]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution - Seva Samiti	18	16,650
Financial support from government- SC,ST,OBC	343	14,77,540
Financial support from other sources- Donor	30	45,000
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level [-]   National level [-]   International level [-]

Exhibition: State/ University level [-]   National level [-]   International level [-]

5.12   No. of social initiatives undertaken by the students [   ]

5.13 Major grievances of students (if any) redressed: _1) A grievance cell box has been put for students' complaints and a register as maintained for their solution.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision:-**
> We are committed to provide world-class education to women for their economic, social, cultural and personal upliftment with an ultimate objective of improving their quality of life in totality.
>
> **Mission:-**
> We are striving to develop a model institute of higher studies for women in various fields. For this, we have
> * To employ and retain dedicated and learned teachers of high morale;
> * To establish transparent administration;
> * To add continually new branches/subjects, vocational courses and promote various co-curricular activities.
> * To build adequate infrastructural facilities;
> * To establish world-class management system;
> * To comply related requirements in spirit;
> * To improve continually in all aspects

6.2 Does the Institution has a management Information System

> From time to time, the principal of the college meets the management and during the meetings, information about the progression of the college is given to the trustees and the members of the management. The Principal also informs the management the problems of the teachers as well as the students.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> S.N.D.T. University has introduced the semester system at B.A.-III/B.Com.-III level in 2011-12 and the new papers were added to every subject but new syllabus has not been introduced.
>
> In the year 2011-12, semester system was introduced at B.A.-III and B.Com.-III level. In B.A.-III Sociology and Economics sem-5, research methodology and in sem-6 statistic were introduced so that the students can be motivated to research work.

6.3.2 Teaching and Learning

> In order to do overall evaluation of students during the entire year, various methods of evaluation like project, assignment, group decoction are implemented. In arts & commerce faculty, lecture method is used in class room teaching. In BMS department, power point presentation is done through LCD projector so that the students can developed the habits of self study and self evaluation. The students themselves explain the points of the syllabus through PPT.
>
> Industrial visit in 2011-12
>
> | Sr. no. | Date | Name of the industries |
> |---|---|---|
> | 1 | 21/07/2011 | ESSAR4 (Jamnagar) |
> | 2 | 09/12/2011 | NIRMA Pvt. Ltd. |
> | 3 | 12/12/2011 | EXCEL Crop Care Ltd. |
> | 4 | 27/12/2011 | PIPAVAV Ship Yard |
> | 5 | 27/12/2011 | Ultra Tech Cement |

6.3.3 Examination and Evaluation

The examination department of the college organized two workshops in the year 2011-12 as follow.

Sr. No.	Date	Title of the work shop	resource person
1	02/07/2011	Examination Reform	Dr. Mahesh Jivani
2	02/07/2011	Use of ICT in the class room teaching	Dr. Dilip Barad

6.3.4 Research and Development

- All our teachers give guidance for research work at Ph.D. and M.Phil level as a when needed to our alumni students. They guide for data collection data analysis and also descriptive note.
- Students doing M.B.A., B.B.A., M.C.A. & B.Ed. are given guidance in their projects.
- In B.M.S. Department, Project work is compulsory and teachers give guidance in this same.

Sr. No.	Name of Teacher	Title of the Research Work
1	Dr. S.P.Parmar	Exclusive Rights & Inclusive Growth an understanding for Indian Agriculture
2	Shree V.B.Parmar	Knowledge of Gujarati language of std 10th students of St. Mary school.
3	Dr. J.K. Pandya	Thought of Education of Dayanand Saraswati
4	Dr. J.K. Pandya	Research on "Mythological Sun"

6.3.5 Library, ICT and physical infrastructure / instrumentation

1) Reference book were Given to only Teacher well as students for one day.
2) Question paper Xerox for student & our Teacher could take Question paper files home.
3) Both teachers & students could take CD & DVDs home.
4) Any books are not available in over library. That time we provided any other library.
5) Library provided U.G.C., NET, SLET, Banking, Railway Examinations etc. Book facility available in Employment Dept.
6) Due to the introduction of the semester system book bank section & for
   BMS. BMS kit book, of the library gave books to the students twice in a year.

7). Books were also given to alumni students of our college.

6.3.6 Human Resource Management

> The institute organizes training and development programs for the teachers as well as office staff.

6.3.7 Faculty and Staff recruitment

> Our teaching faculty and office staff are made of grant-in-aid and self-fiancé .The recruitment of the former is done as per government and UGC rules and regulations .However, no recruitment as been done for the last four years in grant-in-aid staff. The recruitment of the Self-Finance staff is done at the local level by the principal and the management.

6.3.8 Industry Interaction / Collaboration

Sr. No.	Name of the Institute	Local Level	State Level	National Level	International Level
1	BISEG studio, Gandhinagar	----	√	----	----
2	Knowledge consortium of Gujarat, Gandhinagar	----	√	----	----
3	Scope Cambridge E-sol, Ahmadabad	----	√	----	√
4	Asia platau moral Re-Armament, Panchgini, Pune	----	----	√	√
5	Shamaldas Arts College, Bhavnagar	√	----	----	----
6	Shri Krishnakumarsinhji Bhavnagar University, Bhavnagar	√	----	----	----
7	Sanskrit Bhavan, Saurashtra University, Rajkot	----	√	----	----
8	Abhilekhagar office, Bhavnagar	√	----	----	----
9	Excel Crop Care Ltd., Bhavnagar	√	----	----	----
10	Nirma Chemical, Bhavnagar	√	----	----	----
11	Ultra track cement, Porbandar	----	√	----	----
12	Alang Ship Yard, Alang, Bhavnagar	√	----	----	√
13	Divyabhaskar, Ahmadabad	----	√	----	----
14	Parle Biscuit, Bhavnagar	√	----	√	----
15	Steel Cast Ltd., Bhavnagar	√	----	----	----
16	Asser Oil, Jamnagar	----	√	----	----
17	Forum of free Ent., Mumbai	----	----	√	----
18	Medical College, Bhavnagar	√	----	----	----

22	Indian Red Cross Society, Bhavnagar	√	----	√	----
23	Indian Red Cross Society, Ahmadabad	----	√	----	√
24	Life Long Learning Department, Devi Ahalyabai University, Indore, M.P.	----	√	√	----
25	Sir T. Hospital, Bhavnagar	√	----	----	----
26	Bhavnagar Mahasevasadan, Bhavnagar	√	----	----	----
27	3rd NCC Gujarat, Girls Battalion, Bhavnagar	√	----	----	----
28	Anida Gram Panchayat, Anida	√	----	----	----
29	Shaishav Sanstha, Bhavnagar.	√	----	----	----
30	Old age home, Bhavnagar	√	----	----	----
31	Juvenile Court, Bhavnagar	√	----	----	----
32	Nandkunvarba Balasram, Bhavnagar	√	----	----	----
33	Sterling Hospital, Ahmadabad	----	√	----	----
34	UGC, Delhi.	----	----	√	----
35	ISO 9001-2008 Geneva	----	----	----	√
36	Scope Cambridge E-sol, Ahmadabad	----	√	----	√
37	Gandhi Smruti Strust, Bhavnagar	√	----	----	----
38	Vikasvartul Trust, Bhavnagar	√	----	----	----
39	Shri Balvantrai Parekh Vigyan Nagari, Bhavnagar	√	----	----	----
40	Shri Ramkrishna Mishan, Bhavnagar	√	----	√	----
41	Block Legal Service Authority board, Bhavnagar	√	----	----	----
42	District Legal Service Authority board, Bhavnagar	√	----	----	----
43	Gujarati Author Board, Ahmadabad	----	√	----	----
44	Sanskrit Bharati, Ahmadabad	----	√	----	----
45	Gujarat State Music Academy, Gujarat	----	√	----	----
46	District Court, Bhavnagar	√	----	----	----
47	TMPT, Ahmadabad		√	----	√
48	Bhavnagar Mahila Bag, Bhavnagar	√	----	----	----
49	Brahmkumari Sanstha, Bhavnagar	√	----	----	√
50	Bhavnagar Blood Bank, Bhavnagar	√	----	----	----
51	Shri Sant Shrey education trust, Bhavnagar	√	----	----	----

60	Silver Bells Public School, Bhavnagar	√	----	----	----
61	COSMOS Computer, Bhavnagar	√	----	----	----
62	Prohibition and excise Department, Bhavnagar	√	----	----	----
63	D.E.O. office, Bhavnagar	√	----	----	----
64	Matangi Trust, Bhavnagar	√	----	----	----
65	Seth G.P. Ayurvedic Mahavidhyalay, Bhavnagar	√	----	----	----
66	Nandkunvarba Vidhyalay, Bhavnagar	√	----	----	----
67	Swami Vivekananda Primary School, Bhavnagar	√	----	----	----
68	Nandkunvarba Balsram, Bhavnagar	√	----	----	----
69	P.N.R. Society, Bhavnagar	√	----	----	√
70	Nandkunvarba Mahila College, Bhavnagar	√	----	----	----
71	Smaj Kalyan Kendra, Bhavnagar	√	----	----	----
72	Danibhai Kanya Chhatralay, Bhavnagar	√	----	----	----
73	Gram Panchayat, Gadhada, Bhavnagar	√	----	----	----
74	UGC Regional Office, Pune		----	√	----
75	Mahila Mandal, Sihor, Bhavnagar	√	----	----	----

6.3.9   Admission of Students

In the beginning of every academic year, the students are given admissions in the first year on the first-come-first basis.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	1)Bakshi panch (OBC) 2) SC 3) ST 4) Seva Samiti 5) Donors

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC
Administrative	No	-	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No √

For PG Programmes   Yes ☐   No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> From time to time, the university calls our teachers who are in board of studies and other statutory bodies and gives instructions regarding Examination Reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> --

6.11 Activities and support from the Alumni Association

Sr. No	Date	Name of program	Number of beneficiaries
1	4/10/2011	Swarnim Gujarat: knowledge stream	170
2	13/10/2011	Inauguration of late Shree Ranjanben Andhariya's book	200
3	22/11/2011	Talk of Shree Anilaben Pota and Dr. Pramilaben Trivedi in women's empowerment programme at Shihor	350
4	3/12/2011	Welcome of CM of Gujarat state Shree Narendra Modi on Sadbhavna Fasting	100
5	15/1/2012	Poets' Meet	150
6	17/1/2012	63rd Republic day celebration	400
7	3/3/2012	International women's day celebration	335
8	12/3/2012	Women leadership training camp	70
9	30/3/2012	Story telling programme of Shree Hansaben Trivedi in girls training camp	250
10	31/3/2012	Honouring Shree Shashikalaben Dhandhukiya for Women's Achievement Award	160
11	31/3/2012	Health awareness programme	160

6.12 Activities and support from the Parent – Teacher Association

Every year, the college organdies parents meeting for the students of arts & commerce faculties as well as BMS faculty.

6.13 Development programmes for support staff

Lectures of Shree J.M.Bhatt for the office staff were arranged.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Every year, the NSS unit of the college organizes programs like cleanliness of the campus, cleanliness of the college building, tree plantation etc. The NSS students take care of the planted trees by watering them regularly. Besides, in the campus dustbins have been installed to keep the campus neat and clean. There is also the provision for disposal of dirty water in the campus. From time to time, the garbage is taken away so that the campus area may not be polluted.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> - Methods of evaluation such as project, assignment, and group decision are implemented and in BMS department teaching and learning are done through Power Point Presentation.
>
> - Computerization of all books of the library is completed.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - One day seminar on research project grant an exam reform
>
> - Scholarship was given to students.
>
> - Linkages were developed with local, state and nation level institute.
>
> - The College teachers attended a training program organized by KCG (Knowledge Consortium of Gujarat Government).
>
> - Thelesemia test, blood group test and medical camp for students were organized.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> - A lecture of Dr.Dilip Barad, the Head of English Department Bhavnagar University, was organized on use of ICT in class room teaching.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Two environmental awareness programs were organized.

7.5 Whether environmental audit was conducted?   Yes [√]   No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- A lecture on exam reforms.

- Two exam reform workshops.

- Recherché project grant seminar.

- Optimal use of audio visual grant.

8. **Plans of institution for next year**

- New evaluation methods such as oral test , project and assignment seminar are to be implemented at PG level.

- To introduce research an internship at M.Com SEM IV level.

- Computerization of administration.

Name HITESH N DEVLUK   Name Dr.SHREEDEVI D DAVE

Hitesh Devluk.

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

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