

Part – A

I. Details of the Institution

1.1 Name of the Institution

SMT.N.C. & B.V.GANDHI MAHILA
ARTS & COMMERCE COLLEGE

1.2 Address Line 1

883, DIMOND CHOWK

Address Line 2

BHAVNGAR

City/Town

BHAVNAGAR

State

GUJARAT

Pin Code

364001

Institution e-mail address

gandhimahilacollege@gmail.com

Contact Nos.

0278-2203180

Name of the Head of the Institution:

Dr.SHREDEVI D DAVE

Tel. No. with STD Code:

0278-2203180

Mobile:

919427323056

Name of the IQAC Co-ordinator:

SHREE H.N.DEVLUK

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺⁺	81.55	2004	2009
2	2 nd Cycle	B	2.72	2009	2014
3	3 rd Cycle			2015	
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2009-10 submitted to NAAC on (09/01/2015)
- ii. AQAR 2010-11 submitted to NAAC on (09/01/2015)
- iii. AQAR 2011-12 submitted to NAAC on (09/01/2015)
- iv. AQAR 2012-13 submitted to NAAC on (09/01/2015)
- v. AQAR 2013-14 submitted to NAAC on (09/01/2015)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

S.N.D.T WOMEN'S UNIVERSITY, MUMBAI

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="13"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02+02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="09"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="31"/>
2.10 No. of IQAC meetings held :	<input type="text" value="4"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Preparing the annual report for NAAC.
- To sustain quality education at UG and PG level.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1) To do optimal use of DELL Lab for imparting education	1) . Lectures arranged in DELL Lab.
2) To facilitate self-study habit among students	2). Students learn on their own collecting the relevant data.
3) To use ICT in classroom teaching	3). Classroom teaching done using audio-visual aids, internet, computer etc.
4) To stress research work among students	4). PG students prepare research project.
	5). Students participated in co-curricular

5) To make students aware of their potential	activities and thereby developed self-confidence.
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- Suggestions given to the teachers to improve class-room teaching.
- Data collected from every criterion in-charge to prepare the annual report.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG			02	
UG	02		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02		03	
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

M.A, M.Com Syllabuses are changed

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
		18		

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	17								17

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar Coding, Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03		
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2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A III Sem VI	114	5.26	26.32	38.60	17.54	-
B.COM.III Sem VI	213	3.76	41.31	27.23	2.35	-
BMS III SEM VI	24	12.50	70.83	4.17	0.00	-
M.COM II SEM IV	83	54.22	36.14	0.00	0.00	-
M.A II SEM IV	84	33.33	39.29	15.48	2.38	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC of the college not only sees whether the classes are conducted regularly or not but also gives suggestions to the teachers regarding their teaching. The IQAC tries to sustain quality education both at UG and PG level. Every year, teachers' appraisal forms are filled up.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	13	-	13
Technical Staff	19	17	-	14 + 41

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Our college provides duty leave, gives facilities of computer typing ,registration fees and T.A to the teachers .Workshops and seminars are conducted for teachers as well as students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			ISBN Article-1 ISSN Article-1 Publication of Book –1 Writing of Study Material for M.Com-I and II and M.A –I Hindi
Non-Peer Review Journals			
e-Journals			
Conference proceedings	04	04	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	03
Sponsoring agencies	-	-	-	-	Institute

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

Type of Patent		Number
National	Applied	-
	Granted	-

3.16 No. of patents received this year

International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01			√	Bhavnagar	Bhavnagar	Our one teacher completed PhD Degree.

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -

SRF -

Project Fellows -

Any other -

3.21 No. of students Participated in NSS events:

University level 225 State level 25

National level 02 International level -

3.22 No. of students participated in NCC events: Total 40 on ground parades are conducted .

University level 50 State level 04

National level 13 International level -

3.23 No. of Awards won in NSS:

University level - State level NSS Day Champion

National level - International level -

3.24 No. of Awards won in NCC:

University level 15 State level 04

National level 13 International level -

3.25 No. of Extension activities organized

University forum	29	College forum	400		
NCC	20	NSS	50	Any other	21

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Our College students do remarkable work in Bhavnagar city and in the village.
- The college carries out extension activities throughout the year.
- We conduct Programs for women and organize skill based vocational classes for our students as well as outsider girls and women.
- We have started state level skill based courses, certificate computer course of CCC, DOEACC and NSDC etc.
- Our students donate blood and do literacy work in mofussil primary schools.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5993.01 Sqmt. (1.4809 Acres)	-	-	5993.01 Sqmt. (1.4809 Acres)
Class rooms	20	-	-	20
Laboratories	02	-	-	02
Seminar Halls	02	-	-	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- At the initial stage, admission procedure is done manually but then the entire process of admission is completed through computer. All the details of the students are entered database into the computer. Software of fees has been prepared. Fees are taken from the students through computer. Various certificates are prepared through computer. Moreover, reports to be sent to the Management, University, State Government have been computerized.
- All the works of administration is done through computer. Even when admissions are given to students, the computer is used optimally. Besides, examination is given to students by using computer to prepare question papers, results, mark sheets etc.
- We refer www.sndt.digitaluniversity.ac, www.egyan.org.in and www.ugc.ac.in for computerization in administration of the college.
- Computation of the college library has already been completed and so, students can have easy access to the books they want to read. Students need not fumble in the cupboards for a particular book they require. Looking up the claims of the students for the books, the librarian traces out through computer whereabouts of the book. After computerization of the library, author index and title index catalogue cards are hardly used by the students. Computerization of the library saves both time and energy of the students as well as the library staff.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	76243	48,439,39	586	1,59,899	76829	50,038,38
Reference Books						
e-Books						
Journals	84	18109	02	850	86	18959
e-Journals						
Digital Database	Soul Software					
CD & Video	665	51712	09	500	674	52212
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	90	01	21	-	-	-	-	-
Added	11	01	01	-	-	-	-	-
Total	101	02	22	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Training Course 2013-14			
Sr.No.	Training Name	Beneficiaries	No. Of Participants
1	Internet	Office Staff	12
2	Seminar	Students	150
3	Workshop	Students	150
4	It Quiz	Students	150
5	Web Site Demo	Students	47
6	presentation	Students	65

4.6 Amount spent on maintenance in lakhs:

i) ICT	-
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	-
Total:	-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Our college introduced college level, state level and national level certificate and also skill based programs. In the current year we have introduced computer courses like DOEACCS, CCC, and NSDC .Cashier course registration is ongoing and Gujarat Government’s Scope-Cambridge ESOL, English language program and skill based classes like Beauty parlor, Mehendi classes, Handicraft, Canning and Cookery are conducted.

5.2 Efforts made by the institution for tracking the progression

Our college confers prizes, scholarships and awards to the students whose performance is outstanding .Regular classes and guidance lectures are arranged for competitive exams and books are given for the same. Udaya Club of the college works for SC, ST and OBC students whereas Udisha Club works for self employment awareness

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1259	313		

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	-			1572	100

No	%
1572	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
932	66	21	492	02	1513	874	89	26	583	-	1572

Demand ratio : As per Govt Rules

Dropout %: 15%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

We arranged guidance lectures and seminars regularly for competitive exams .students clean books from the library for the same. The library subscribes special competitive books, magazines and journals for the use of the students.

No. of students beneficiaries

65

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Our teachers provide appropriate counseling and give guidance to students exactly when they are in dire need of the same.

No. of students benefitted

500

5.7 Details of campus placement : The College runs udisha placement cell for this purpose.

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06	65	03	09

5.8 Details of gender sensitization programmes

We conduct various programs like legal, awareness programs, literacy campaigns, counseling and guiding women Sarpanch of the district. We have active anti-harassment cell. We provide employment, quality education, scholarships and economic assistance to the needy.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution - Seva Samiti	14	15,400
Financial support from government- SC,ST,OBC	1078	11,86,185
Financial support from other sources- Donor	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: We have suggestion box wherein the students drop their suggestions. Our principal conducts meetings with students and takes feedback on studies and overall activities of the college.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision:-</p> <p>We are committed to provide world-class education to women for their economic, social, cultural and personal upliftment with an ultimate objective of improving their quality of life in totality.</p> <p>Mission:-</p> <p>We are striving to develop a model institute of higher studies for women in various fields. For this, we have</p> <ul style="list-style-type: none">• To employ and retain dedicated and learned teachers of high morale;• To establish transparent administration;• To add continually new branches/subjects, vocational courses and promote various co-curricular activities.• To build adequate infrastructural facilities;• To establish world-class management system;• To comply related requirements in spirit;• To improve continually in all aspects

6.2 Does the Institution has a management Information System

<p>From time to time, the principal of the college meets the management and during the meetings, information about the progression of the college is given to the trustees and the members of the management. The Principal also informs the management the problems of the teachers as well as the students.</p>

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

At PG level, the university introduced new syllabus in M.A as well as M.Com.

6.3.2 Teaching and Learning

Teaching and learning were done with the optimal use of ICT. The teachers tried their level best to make classroom activities lively and education intensive.

6.3.3 Examination and Evaluation

New semester system introduced by the university In the year 2012-13, having 50 marks internal and 50 marks external in internal examination in which students should work projects, assignment, viva and written test, is carried out in the current year. So equal weight age given to internal evaluation as well as external evaluation.

6.3.4 Research and Development

- All our teachers give guidance for research work at Ph.D. and M.Phil level as a when needed to our alumni students. They guide for data collection data analysis and also descriptive note.
- Students doing M.B.A., B.B.A., M.C.A. & B.Ed. Are given guidance in their projects.
- In B.M.S. Department, Project work is compulsory and teachers give guidance in this same.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1) Computer searching Facility for faculty & All Student's.
- 2) After 4 o'clock a general library open for B.M.S. and M.A./M.Com Student's
- 3) CD & DVD Provided for Student's & Staff.
- 4) BMS Student's provided for Facility BMS kit book.
- 5) Project Report Facility are Provided for Student's.
- 6) Exhibitions of Reference books CDs & DVD & Employment books

6.3.6 Human Resource Management

The institute organizes training and development programs for the teachers as well as office staff.

6.3.7 Faculty and Staff recruitment

Our teaching faculty and office staff are made of grant-in-aid and self-financed. The recruitment of the former is done as per government and UGC rules and regulations. However, no recruitment has been done for the last four years in grant-in-aid staff. The recruitment of the Self-Finance staff is done at the local level by the principal and the management.

6.3.8 Industry Interaction / Collaboration

Sr. No.	Name of the Institute	Local Level	State Level	National Level	International Level
1	Gujarat University , Ahmadabad	----	√	----	----
2	S.N.D.T. Women's University, Mumbai	----	----	√	----
3	Nirma University, Ahmadabad	----	√	----	----
4	Forum For Free Enterprise, Mumbai	----	----	√	----
5	I.N.F.L.I.B.N.I.T., Ahmadabad	----	√	----	----
6	Sarkari Medical College, Bhavnagar	√	----	----	----
7	Traffic Police Office, Bhavnagar	√	----	----	----
8	Bhavnagar District Jail, Bhavnagar	√	----	----	----
9	Sarkari Bagayat Office, Bhavnagar	√	----	----	----
10	ICDS Office,, Bhavnagar Municipal Corporation, Bhavnagar	√	----	----	----
11	Indian Read Cross Society, Bhavnagar & Ahmadabad	----	√	----	----
12	Knowledge Consortium of Gujarat, KCG, Ahmadabad		√		
13	Old Age Home, Bhavnagar	√			
14	Children Home, Bhavnagar	√			
15	Gram Daxina Murti School, Manar, Alang	√			
16	NCC 3 rd Gujarat Girls Battalion. Bhavnagar, Ahmadabad, Baroda, Lakhtar, Kapadvanj, Delhi, Ajmer, Punjab, Manali	√	√	√	
17	Vikas Vartul Trust, Bhavnagar	√			
18	Excel Industries, Bhavnagar	√			
19	Valiva College. Bhavnagar	,			

24	Rotary Interwheel Club, Bhavnagar	√			√
25	UGC, New Delhi			√	
26	Bhavnagar District Legal Service Organization, Bhavnagar	√			
27	Bhavnagar Block Legal Service Organization, Bhavnagar	√			
28	Bhavnagar Block Legal Service Organization, Gadhada	√			
29	Ghogha Block Panchayat, Ghogha	√			
31	Asia Pleto Moral Re-Armoment, Panchgani, Pune				√
32	Sanskrit Bharti, Ahmadabad		√		
33	Shishuvihar Trust, Bhavnagar	√			
34	Gujarati Author Organization, Ahmadabad		√		
35	Saurashtra Samachar, Bhavnagar	√			
36	P.T. Mahila College, Surat		√		
37	Prohibition Department, Bhavnagar	√			
38	Bhavnagar Blood Bank, Bhavnagar	√			
39	Sir T. Hospital, Bhavnagar	√			
40	Sri Santsreya Education Trust, Bhavnagar	√			
41	Vivekanand Training & Research Institute, Bhavnagar	√			
42	C.R. Bhatt Training Center, Bhavnagar	√			
43	Mukta Laxmi Maha Vidhayalay, Bhavnaga	√			
44	Lok Bharti, Sansora	√			
45	Indian Management Association, Ahmadabad			√	
46	Samarpan Dhyam Kendra, Bhavnagar	√			
47	Akashwani, Rajkot		√		
48	Nandkunvarba Kanya Vidhyalay, Bhavnagar	√			
49	Gandhi Smriti Trust, Bhavnagar	√			
50	Maitry Trust, Surat		√		
51	Mahila Mandal, Bhavnagar	√			
52	Shishuvihar Trust, Bhavnagar	√			
53	Workheart Hospital, Bhavnagar	√			
54	Bajaj Standard Life Insurance			√	
55	HDFC Standard Life Insurance			√	
56	Bharti Axa Life Insurance			√	
57	Vodafone, Ahmadabad		√		
58	ICICI Pro Life Insurance			√	

66	Sri Vivekanand Memorial Trust, Vadodara		√		
67	Loksevak Mandal, Bhavnagar	√			
68	District Jail, Bhavnagar	√			
69	Prajapati Brahmakumari Ishwariya Vishv Vidhyalay		√		
70	NCC 3rd Gujarat Girls Battalion, Bhavnagar	√			
71	Jalalpur Gram Panchayat, Gadhada	√			
72	Shamaldas Arts College, Bhavnagar	√			
73	Maharshi Sandipati Vedvidhya Pratisthan, Ujjain			√	
74	Rotary Club of Bhavnagar	√			
75	Red Cross Society, Bhavnagar	√			
76	Sanskrit Bharti, Ahmadabad		√		
77	Shishuvihar Sanstha, Bhavnagar	√			
78	Bhavnagar Mahaseva Sadan, Bhavnagar	√			
79	Gujarat Vidhyapith, Ahmadabad		√		

6.3.9 Admission of Students

In the beginning of every academic year, the students are given admissions in the first year on the first-come-first basis.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	1) Bakshi panch (OBC) 2) SC 3) ST 4) Seva Samiti 5) Donors

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done

Yes

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No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC
Administrative	No	-	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

From time to time, the university calls our teachers who are in board of studies and other statutory bodies and gives instructions regarding Examination Reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

Report of the activities of Sanskruta, the Alumni Association of Gandhi Mahila College, Bhavnagar for the year 2013-14

- 1) The meeting held on 9.3.2013
- 2) Interaction with representatives of women's clubs on woman's development and future programs on 16.3.2013
- 3) Medical camp at Nari on 12.12.2013
- 4) Dr.Premilaben Trivedi participated in the seminar on 'Activities of cultivating child before Birth' held at Santarampur on 18.12.2013.
- 5) A radio talk of the convener of Sanskruta Dr.Premilaben Trivedi on 'Developmental Journey of Women' on 3.9.2014.
- 6) Poetry recitation on International Woman's Day celebration on 15.3.2014
- 7) Motivation program for PG students to get membership of the association on 27.1.2014
- 8) Community dinner on 1.2.2014
- 9) Garba competition for secondary schools of Bhavnagar on 15.2.2014
- 10) Woman awareness program to speed up court matters in which the retired judge shri Bhagvanbhai Chauhan delivered a speech on 27.7.2014
- 11) Women who completed PhD in the last five years were honored on teacher day celebration on 5.9.2014.
- 12) Navratri Garba Mahotsav on 20.9.2014
- 13) Dignitaries of Sanskruta as guests in local girl school's Garba and Maha-arti program on 1.10.2014
- 14) A lecture of Dr.Premilaben Trivedi on shri Jawaharlal Nehru on children's day celebration on 14.11.2014
- 15) Inauguration of poetry collection 'Manmay' of shri Darshanaben M Raval on 9.11.2014
- 16) Meeting held on 22.11.2014
- 17) A program 'woman teacher's Role: Social, Psychological and Legal Aspects' organized by the college in which 45 members of Sanskruta remained present on 13.12.2014.
- 18) Active role of Sanskruta members in Bhavnagar District's women institutes' meet on 26.12.2014.
- 19) Teacher training program of Shri Hansaben Trivedi for three months in Shaishav institute began on 29.12.2014
- 20) Sanskruta secretary Shrimati Umaben won the gold medal and achieved 1st rank in three state level competitions of master athletics at Porbandar on 21.12.2014.

6.12 Activities and support from the Parent – Teacher Association

Every year, the college organizes parents meeting for the students of arts & commerce faculties as well as BMS faculty.

6.13 Development programmes for support staff

Lectures of Shree J.M.Bhatt were arranged for the office staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Every year, the NSS unit of the college organizes programs like cleanliness of the campus, cleanliness of the college building, tree plantation etc. The NSS students take care of the planted trees by watering them regularly. Besides, in the campus dustbins have been installed to keep the campus neat and clean. There is also the provision for disposal of dirty water in the campus. From time to time, the garbage is taken away so that the campus area may not be polluted.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Office management training for administrative employees.
- Guidance lectures on research for the students.
- Using ICT , Self defense training for the students
- Online admission procedure.
- B.Com –English medium classes started.
- Beginning of gymnasium .

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- M.A/M.Com degree course with research project an internship.
- Audio visual BISAG programs.
- Online examination papers and results.
- Research guidance for faculty and students.
- Industrial visits.
- Semester Pattern.
- Guidance for competitive exam of GPSC, UPSC,NET, SLET etc.
- English reading practice
- Library service with computer facility

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Vocational training for girl students for skill development like canning, internet, typing etc.
- Power Point Presentation of project in BMS department and Web Demo

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Cleanliness of college building and campus .
- Sanitation facility.
- Regular cleansing of water tanks.
- Tree plantation outside the college campus.
- Access of pure water through aqua guard.
- Cleanliness of the village and graveyard

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- SWOT analysis
- Management Practices and steps established by ISO 9001-2008 in the college.

8. Plans of institution for next year

- Legal cell in the college to help the students.
- Filling up ant raging forms.
- Health center for the students.
- CC TV camera.

<i>Name HITESH N DEVLUK</i>	<i>Name Dr.SHREEDEVI D DAVE</i>
	
<i>Signature of the Coordinator, IQAC</i>	<i>Signature of the Chairperson, IQAC</i>
	I/C. Principal Smt. N.C. Gandhi & B.V. Gandhi Mahila Arts & Commerce College Bhavnagar-384001.