



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Smt. N. C. Gandhi & Smt. B. V. Gandhi Mahila Arts & Commerce College
• Name of the Head of the institution	Dr. S. P. Parmar
• Designation	I/c. Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02782203180
• Mobile No:	9499802069
• Registered e-mail	iqac@gandhimahilacollege.org.in
• Alternate e-mail	gandhimahilacollege2012@gmail.com
• Address	883, Diamond Chowk
• City/Town	Bhavnagar
• State/UT	Gujarat
• Pin Code	364001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	Grants-in aid
• Name of the Affiliating University	Maharaja Krishnakumarsinhji Bhavnagar University, Bhavnagar
• Name of the IQAC Coordinator	Dr. J. K. Pandya
• Phone No.	02782203180
• Alternate phone No.	02782210108
• Mobile	9499802069
• IQAC e-mail address	iqac@gandhimahilacollege.org.in
• Alternate e-mail address	gandhimahilacollege2012@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gandhimahilacollege.org.in/fileadmin/user_upload/AQAR-2021-22.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://gandhimahilacollege.org.in/uploads/academic-calendar/academic-calendar-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.55	2004	08/01/2004	07/01/2009
Cycle 2	B	2.72	2009	31/12/2009	30/12/2014
Cycle 3	B	2.30	2015	14/09/2015	13/12/2020

6.Date of Establishment of IQAC 10/06/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Adoption of Online Learning		
Monitoring and Evaluation		
Workshops and Training		
Enhancement of Infrastructure		
Feedback Mechanisms		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Conduct faculty development workshops	Improved teaching methodologies	
Implement feedback mechanisms	Improved course delivery based on feedback	
Review and update curriculum	Updated curriculum reflecting current needs	

13. Whether the AQAR was placed before statutory body?	Yes
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<ul style="list-style-type: none"> Name of the statutory body
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Name	Date of meeting(s)
MANAGMENT	17/08/2023

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2022-23	28/02/2023

15. Multidisciplinary / interdisciplinary
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In the year 2022-23 in our College there is implimentation of NEP-2020 so at that time we used CBCS system thats why there is no any Multidisciplinary or Interdisciplinary subject available.

16. Academic bank of credits (ABC):
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No ABC system available in our Institute so data in NIL.

17. Skill development:

For Academic Year 2022-23 in our Institute as a part of Skill Development activity for students enrolled we are using goverment supported course 1) Finishing School - 52 students Actively Participated of arts and commerce field

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Not Applicable, because in the academic year 2022-23 there is no NEP implementation in our Institute.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):
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Not Applicable, because in the academic year 2022-23 there is no NEP implementation in our Institute.

20. Distance education/online education:

Online Education given by various staff using MICROSOFT TEAM during the period of Covid.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	2
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1095
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	356
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	313
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	15
File Description	Documents
Data Template	View File
3.2	4

Number of Sanctioned posts during the year	
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File Description	Documents
Data Template	View File

4.Institution

4.1	32
Total number of Classrooms and Seminar halls	
4.2	4618293
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	65
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In the academic year 2022-23, Gandhi Mahila College, Bhavnagar, implemented a structured approach to curriculum delivery, ensuring effective teaching and learning processes. The college emphasized a well-planned curriculum that aligns with both academic standards and the needs of students.

To facilitate this, faculty members engaged in comprehensive training sessions, focusing on innovative teaching methodologies and the integration of technology in the classroom. Regular workshops were organized to enhance pedagogical skills and to encourage collaborative learning among students.

The college adopted a systematic approach for lesson planning and assessment, utilizing a variety of evaluation methods, including formative and summative assessments. This enabled educators to monitor student progress effectively and adapt teaching strategies accordingly.

Feedback mechanisms were established, allowing students to voice their opinions on curriculum delivery and learning experiences. This

input was invaluable in refining teaching practices and ensuring that the curriculum remained relevant and engaging.

Moreover, the college fostered a supportive learning environment by promoting extracurricular activities that complemented academic learning, thus encouraging holistic development.

Overall, Gandhi Mahila College demonstrated a commitment to quality education through its documented processes and strategic initiatives, ensuring that students received a well-rounded and effective curriculum experience throughout the year.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://gandhimahilacollege.org.in/uploads/1-1-1.zip

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

During the academic year 2022-23, Gandhi Mahila College, Bhavnagar, strictly adhered to its academic calendar, ensuring a systematic approach to the Continuous Internal Evaluation (CIE) process. The college implemented CIE in alignment with its curriculum framework to enhance student learning outcomes and maintain academic standards.

The CIE framework included periodic assessments, assignments, and project work, enabling faculty to gauge student progress throughout the semester. Evaluations were scheduled at regular intervals, allowing timely feedback and support for students in their academic pursuits.

To ensure transparency and consistency, evaluation criteria were clearly communicated to students at the beginning of each term. Faculty members collaborated to standardize assessment practices, fostering a fair and objective evaluation process.

Additionally, the college provided opportunities for remedial classes and mentoring sessions for students needing extra support, thereby promoting an inclusive learning environment. The adherence to the academic calendar for CIE not only facilitated effective curriculum delivery but also encouraged students to engage actively

in their learning.

Overall, the systematic implementation of CIE at Gandhi Mahila College contributed to a comprehensive academic experience, reinforcing the institution's commitment to quality education and continuous improvement.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

IN HE LAST YEAR OF UG COURSE ATGANDHI MAHILA COLLEGE FOLLOVES SYALLABUS OF UNIVERSITY WHICH INCLUES TOPIPCS RELATED WITH THE

**ETHICS, HUMAN VALUES, ENVIRONMENT AND SUSTAINABILITY IN THE ACADEMIC
YEAR 2022-23, SUBJECT NAME ISDisaster Management IN THE LAST YEAR OF
B.COM SEMESTER 5-6**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
600	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

329

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assessment Methods:

- **Diagnostic Assessments:** These are given at the beginning of a course to identify students' existing knowledge and skills.
- **Ongoing Assessments:** Regular quizzes, tests, and assignments throughout the course to monitor progress.
- **Performance-Based Assessments:** Projects, presentations, and practical tasks that evaluate real-world application of knowledge.
- **Observations:** Teachers can observe students' participation in class, their ability to work independently, and their problem-solving skills.

Special Programs for Advanced Learners:

- **Accelerated Courses:** These allow advanced students to move through material at a faster pace.
- **Independent Study:** Students can explore topics of interest in depth.
- **Mentorship Programs:** Advanced students can work with teachers or mentors on research projects or advanced coursework.
- **Competitions and Olympiads:** These provide opportunities for advanced students to showcase their talents and challenge themselves.

Special Programs for Slow Learners:

- **Remedial Classes:** These provide additional instruction and support to help students catch up.
- **Small Group Instruction:** Smaller class sizes can allow for more individualized attention.
- **Peer Tutoring:** Students can work with peers to help each other

understand the material.

Technology-Based Learning: Tools like adaptive learning software can provide personalized instruction.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1095	15

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

- **Real-world applications:** Students apply their knowledge to practical situations.
- **Hands-on activities:** Experiments, simulations, and projects provide tangible experiences.
- **Field trips:** Visits to museums, businesses, or natural sites offer firsthand learning.

Participative Learning

- **Group work:** Collaborative projects and discussions encourage peer-to-peer learning.
- **Debates and discussions:** Students engage in critical thinking and communication.
- **Role-playing:** Students take on different perspectives and roles to understand complex issues.

Problem-Based Learning (PBL)

- **Scenario-based learning:** Students tackle real-world problems or challenges.
- **Inquiry-based learning:** Students investigate questions and seek answers.
- **Collaborative problem-solving:** Students work together to develop solutions.

Benefits of Student-Centric Methods

- **Active engagement:** Students are more motivated and interested in learning.
- **Deep understanding:** Students connect new knowledge to existing understanding.
- **Critical thinking:** Students develop problem-solving and decision-making skills.

Collaboration: Students learn to work effectively with others.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

204

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Frequency of Internal Assessments

- **Regular intervals:** Assessments should be conducted at regular intervals throughout the academic term to monitor student progress and identify areas for improvement.
- **Variety of formats:** A combination of formative and summative assessments can provide a comprehensive evaluation.
- **Aligned with learning objectives:** Assessments should directly align with the course objectives to ensure that students are being evaluated on relevant skills and knowledge.

Mode of Internal Assessments

- **Clear guidelines:** Students should be provided with clear guidelines regarding the expectations, criteria, and deadlines for each assessment.
- **Multiple assessment methods:** A variety of assessment methods, such as written exams, projects, presentations, and practical assignments, can help to assess different skills and learning styles.
- **Feedback and revision opportunities:** Students should have opportunities to receive feedback on their work and make revisions before final submission.

Transparency and Accountability

- **Clear rubrics:** Rubrics should be used to provide clear and objective criteria for evaluation.
- **Student involvement:** Students should be involved in the assessment process through self-assessment and peer review.
- **Feedback mechanisms:** Students should have access to feedback on their assessments and opportunities to discuss any concerns with their instructors.

- **Ethical practices:** Institutions should adhere to ethical guidelines to ensure fairness and prevent academic dishonesty.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To ensure fairness and equity in the internal examination process, institutions often establish mechanisms to address student grievances related to exams. These mechanisms should be transparent, time-bound, and efficient to maintain student confidence and trust.

Transparency is crucial in the grievance process. Institutions should clearly define procedures, make information accessible, and communicate promptly with students. Time-bound processes ensure that grievances are addressed efficiently. There should be specific timeframes for filing and responding to grievances. Efficiency is achieved through dedicated personnel, impartial review, and objective evaluation.

Common grievance mechanisms include formal procedures through designated offices or committees and informal channels like instructors or department heads. In some cases, mediation or arbitration may be used to resolve disputes.

By implementing transparent, time-bound, and efficient grievance mechanisms, institutions can ensure that students feel confident in the fairness and integrity of the internal examination process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In institutions that prioritize student success and effective learning, teachers and students are well-informed about the stated

program and course outcomes. This awareness is crucial for aligning teaching and learning efforts, ensuring that students acquire the necessary knowledge, skills, and competencies.

Program outcomes provide a broad overview of what students are expected to achieve upon completion of a program. These outcomes typically address skills, knowledge, and attitudes that students should develop. Teachers use program outcomes to design curricula, select appropriate teaching methods, and assess student learning.

Course outcomes are more specific and outline the expected learning objectives for individual courses within a program. They detail the knowledge, skills, and abilities students should acquire by the end of the course. Teachers use course outcomes to develop lesson plans, design assessments, and provide feedback to students.

By being aware of program and course outcomes, teachers can tailor their instruction to meet the specific needs of their students and ensure that they are progressing towards their academic goals. Students, in turn, can better understand the expectations and requirements of their courses, enabling them to focus their efforts and make informed decisions about their learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Institutions employ various methods to assess the attainment of program and course outcomes. These evaluations provide valuable insights into the effectiveness of teaching and learning, and help identify areas for improvement.

Common evaluation methods include:

- **Exams and assessments:** Traditional methods like written exams, quizzes, and projects can measure students' knowledge and skills.
- **Portfolios:** Portfolios allow students to showcase their work over time, demonstrating growth and achievement.

- **Capstone projects:** Final projects or presentations can assess students' ability to apply their knowledge and skills to real-world problems.
- **Surveys and feedback:** Surveys and feedback from students and teachers can provide qualitative data on the effectiveness of programs and courses.
- **External benchmarks:** Comparing student performance to external benchmarks, such as standardized tests or industry standards, can help assess program quality.

By regularly evaluating program and course outcomes, institutions can identify areas where improvements are needed, ensure that students are achieving their academic goals, and maintain high standards of education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

217

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gandhimahilacollege.org.in/uploads/sss/2-7-1-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

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File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

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File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

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File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In the academic year-2022-23 the total strength of the students in the college is 1155. In this academic year, the college has a infrastructure and physical facilities for teaching and learning . The area of college is 1,4809 acres and construction area of the college is 5611.6 in square.m.

The college is well equipped with classroom for teaching and learning is 20. including seminar halls. Number of classrooms with IT, ICT facilities is 20. The infrastructure of college is equipped with academic office, administrative office and examination Department and a library . The college has an library which is well equipped with 79,366 books and 24 e-gazine etc. The college has Assembly Hall and college ground for cultural activities in which throughout the year different cultural programs are organized. Students use the infrastructure for teaching of University youth Festival . The sports activities include indoor game facility, outdoor game facility . The college has one sports ground , one Gymnasium Room and a Yoga centre . The college is well equipped with facilities such as computer lab , internet connection 40 CCTV camera .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Name of ILMS software SOUL Software taken from INFLIBNET Centre , Ahmedabad . which is installed in February, 2003 . This facility remains continue till date. ? Nature of automation (fully or partially) Partial ? Version : 2.0 version ? Year of Automation : which is installed in February, 2003 . This facility remains continue till date .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.20

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software SOUL Software taken from INFLIBNET Centre ,Ahmedabad . which is installed in February, 2003 . This facility remains continue till date. ? Nature of automation (fully or partially) Partial ? Version : 2.0 version ? Year of Automation : which is installed in February, 2003 . This facility remains continue toll daye .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.06

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different technological facility available in the college

- The college has a computer Labwith50 computers with internet connection. All the computers are in a working condition,
- All computers have anti virus facility.
- The college hasinternet connection of BSNL with 30 MBPS and GTPL with 50 MBPS. This facility is used for the purpose of administrative work , admission work ., examination work and library work .
- principal's offfice is well equipped with CCTV camera , including monitar .
- Two seminar halls with the facility of projector .
- The college has a facility of projector which is used for the purpose of teaching and guest lectures in the seminar halls.
- Our college has the facility of CCTV camera . 40 CCTV cameras were purchased in this year. It is used for the purpose of surviliance.
- CCTV is installed in every classroom .
- All Administration deparement and pricipal room are provided with computer and other related accessories.
- The expenditure includes AMC of computers,Electricity expemditure Internet connection
- During this year only regular expenses were made.
- GTPL facilty is 50 MBPS
- BSNL broadband facility is increased from 30 MBPS to 50 MBPS.Total expenditure for the same is 194156 Rs,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.2

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has an established systems for maintaining and utilizing physical, academic and support facilities. College has a committee for the same called Maintenance Committee. First of all a complaint is received and an estimation of an Expenditure is made for the expected expances for the same. After that quotation is taken from minimum three parties . Final decision is done by higher authority and permission of expenditures is taken by the committee. Furthermore, an AMC contract is done with agencies for computers and xerox machine , printers

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

669

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
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File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>E. None of the above</p>
--	------------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

77

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File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institutions often facilitate student representation and engagement through organized structures like student councils, academic committees, and other advisory bodies. This approach allows students to participate actively in the institution's governance, ensuring their voices are heard in decision-making processes related to academic policies, campus facilities, co-curricular activities, and extracurricular events. Through these bodies, students collaborate with faculty and administration to provide insights on issues impacting student life, improve campus resources, organize events, and contribute to a vibrant campus culture.

The processes and norms governing student representation are typically outlined by the institution and may include the election or nomination of student leaders based on merit or democratic vote. Student councils often act as the primary liaison between the student body and the administration, advocating for students' needs, addressing grievances, and providing platforms for developing leadership and organizational skills. Additionally, student involvement in these bodies encourages transparency, fosters a sense of belonging, and nurtures a community where students are stakeholders in shaping their educational environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

85

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association in the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To Provide high quality formal and non-formal education and training to girls and women, mainly to those from economically weaker sections of society, residing in and around Bhavnagar District, at an affordable cost for their economic, social, cultural and personal upliftment as well as holistic development, with the ultimate objective of improving their quality of life in totality

and accelerating social and economical transformation of Bhavnagar District, implementing fair and best practices, bringing about continuous improvement and providing transparent administration of all education and training institutions of the Mandal.

Mission: To develop a multi disciplined Educational and Training Campus, exclusively meant for girls and women, having state of the art, infrastructure and accommodation facilities with the objectives of:

1. Offering a wide variety of academic programmes from KG to Post Graduate level, covering professional, technical, commercial and arts areas.
2. Providing non-formal and continuing education, imparting physical, technical, and intellectual skills, while promoting entrepreneurship and self-empowerment of women.
3. Providing opportunities to persons and institute to discharge their individual and corporate social responsibility by sharing a part of their wealth to promote the above goals

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership in various institutional practices is essential to the success and sustainability of organizations. Effective leadership fosters innovation, collaboration, ethical behavior, and the efficient achievement of institutional goals. The institution practices and promotes the culture of decentralization and participative management by involving the teaching, non-teaching staff and selected students in academic and non-academic activities. There are approx. 50 committees that are responsible for effective and participative functioning of the institution. Online meetings with the committee members and the head of the institution were held at frequent intervals. *In colleges and universities, leaders have (principals, deans) focus on improving teaching practices and learning outcomes. They facilitate professional development and

foster environments conducive to academic excellence *Effective educational leaders engaged not only faculty and students but also parents and the broader community, ensuring a collaborative atmosphere that enhances the educational experience. *In the ever-changing landscape of education, strong leaders embraced innovation, whether through new pedagogical techniques or the integration of technology.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

When an institutional strategic or perspective plan is effectively deployed, it results in the alignment of the institution's long-term goals with its daily operations and practices. This ensures that the institution remains focused on its mission, vision, and strategic priorities, while responding efficiently to changing environments.

Clear Goals and Objectives:

An effective plan is started with a clear definition of the institution's vision and mission. The goals and objectives are specific, measurable, achievable, relevant, and time-bound (SMART). The most important key areas of focus, such as academic excellence, student success, community engagement, or financial sustainability.

Actionable Steps and Initiatives:

The strategic plan is broken down into actionable steps and initiatives that guide departments, programs, and individuals. Each department or unit within the institution is understood its role in fulfilling the plan and provided with specific initiatives to support the broader institutional goals.

Decentralized and Participative Approach:

It involved decentralizing decision-making, allowing individual departments and faculty members to adapt the strategic plan to their specific needs. At the same time, participative management, ensured that all stakeholders (faculty, students, administrators) are

involved in the planning process, contributing ideas, and feeling ownership over the institution's direction.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Smt. N. C. Gandhi & Smt. B.V. Gandhi Mahila Arts & Commerce College is an integral unit of Bhavnagar University. The principal of the college is the head of the institution. The college administrative system runs smoothly with its three main units that are General section, Accounts sections and Examination department.

General section is headed by Management Coordinator with one more assistant and two peons. General section maintains the documents related to the appointment, promotion and retirement of the teaching and non-teaching staff. It keeps record of individual teachers' leave and attendance of the staffs. This department also looks after the admission.

The accountant is the head of the Accounts section. She is assisted by two assistants. There are also peons for day-to-day jobs. This department keeps the financial records of the institution, allocation of sanctioned grants, purchase of required goods and disbursement of salary and arrears. All the financial records are audited by competent internal and external auditors annually.

The Examination section is headed by the Controller of Examination and is assisted by Deputy controller. The department looks after the conduction of various Internal examinations controlled by the college and External examinations controlled by university and keeping of examination related records

File Description	Documents
Paste link for additional information	https://gandhimahilacollege.org.in/uploads/Organogram.pdf
Link to Organogram of the Institution webpage	https://gandhimahilacollege.org.in/Organogram.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Effective welfare measures for teaching and non-teaching staff can improve job satisfaction, morale, and overall productivity in educational institutions.

Wellness Programs: Offered access to gyms, yoga classes, mental health support, or wellness retreats to ensure physical and mental well-being.

Safe Working Conditions: Ensured a safe and healthy workplace, with proper sanitation, adequate lighting, and necessary safety protocols.

Anti-Harassment Policies: Have strict policies against harassment, bullying, or discrimination and promote a respectful and inclusive

work culture.

Cultural Programs and Events: Organized regular cultural events, sports meet, or recreational activities that foster a sense of community.

Community Engagement: Created platforms for staff to engage with the local community through outreach or volunteer programs. These welfare measures contribute to creating a supportive, healthy, and productive environment for both teaching and non-teaching staff. They also help in retaining talented staff members and enhancing the overall functioning of educational institutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Criteria for Teaching Staff:

1.Student Feedback: Collected evaluations on teaching effectiveness, classroom engagement, and clarity of communication.

2.Lesson Planning & Curriculum Adherence: Assessment of

preparedness, curriculum delivery, and instructional strategies.

3. Professional Development: Evaluated participation in workshops, seminars, and pursuit of higher qualifications.

4. Classroom Observation: Peer or administrator observation to assess teaching methods, student interaction, and use of technology.

5. Student Success Metrics: Analyzed pass rates, student performance, and improvement over time.

6. Contribution to Institutional Activities: Involvement in extracurricular activities, committees, and other non-teaching roles.

Criteria for Non-Teaching Staff:

1. Job Knowledge and Skills: Evaluated the understanding of job duties, efficiency in performing tasks, and problem-solving abilities.

2. Teamwork and Collaboration: Assess ability to work with others, including staff, students, and external stakeholders.

3. Initiative and Innovation: Measured proactive behaviors, suggesting and implementing process improvements.

4. Quality of Work: Assess the accuracy, consistency, and quality of outputs.

5. Time Management and Punctuality: Review adherence to deadlines, attendance, and punctuality.

6. Communication Skills: Evaluated clarity, effectiveness, and professionalism in internal and external communication.

7. Customer Service (where applicable): Feedback from students, parents, and others interacting with non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an essential process for accuracy and transparency in financial management. The College conducts regular internal audit of accounts for effective financial management.

The institution has established a mechanism for conducting internal and external audits for financial transactions every year to ensure financial compliances. Internal financial committee of the institute conducts quarterly/six monthly audits. Internal committee thoroughly verifies the income and expenditure details and the compliance report of internal audit. While the external audit is conducted on quarterly and yearly basis by an external agency Sanghvi & Co. The external agency Sanghvi & Co. conducts statutory audit that covers all financial and accounting activities like receipts from fee, donations, grants, contributions, interest earned and returns on investments, salary of staff, payments to vendors, contractors etc.

The external agency submits their observations through the report that are examined by the internal committee of the institute. It is pointed out that no serious objection/irregularity is outstanding. No Draft Para has ever been issued against the external agency Sanghvi & Co.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Named Scholarships: Offered donors the opportunity to fund scholarships or infrastructure projects in their name or the name of a loved one. **Comprehensive Budgeting:** Develop a detailed budget that clearly allocates funds for different functions (e.g., teaching, research, infrastructure) based on priorities.

Regular Audits: Conducted internal and external audits to ensure funds are being used as per the plan and to identify areas where cost-saving measures can be implemented.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

***Designs and manages structured feedback systems where students provide input on teaching effectiveness, curriculum relevance, and institutional support. This feedback is crucial for shaping academic and administrative strategies. *IQAC also collects feedback from faculty, staff, alumni, employers, and other stakeholders to inform policy decisions and enhance the institution's offerings.**

***IQAC facilitates the preparation of detailed self-assessment reports required for national and international accreditation bodies like NAAC (National Assessment and Accreditation Council) and NBA (National Board of Accreditation). This helps in identifying strengths, weaknesses, and areas of improvement. *The cell**

consistently monitors and reviews academic and administrative activities. This ensures adherence to quality standards and enables corrective measures when necessary.

*IQAC collects and analyzes data on various institutional activities, such as student performance, faculty research output, and administrative efficiency. This data informs strategic planning and helps in making evidence-based decisions.

*It may also contribute to long-term institutional development plans, focusing on areas like infrastructure expansion, international collaborations, or curriculum modernization.

*IQAC ensures the institution's social responsibility initiatives are structured and impactful. It encourages programs that promote social welfare, environmental sustainability.

*Online classes and internal evaluation: All the teachers conducted online classes through different ICT modes such as google meet, whatsapp and Zoom. The doubts of the students were also solved online. Internal examinations (Subjective/objective) were also conducted through these modes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A Quality Assurance Cell (QAC) in educational institutions plays a pivotal role in ensuring continuous improvement in teaching, learning processes, and institutional outcomes. It monitors and reviews the systems in place to achieve academic excellence by focusing on specific aspects like teaching methodologies, curriculum design, student performance, and faculty development.

1. Curriculum Review: The QAC reviews the curriculum periodically to ensure it remains relevant to industry standards, academic advancements, and societal needs. It also looks into how well the curriculum is delivered to students. 2. Faculty Development: QAC organizes workshops, seminars, and training programs for faculty

members to upgrade their skills, adopt new teaching methodologies, and use emerging technologies in the classroom. 3. Evaluation of Teaching-Learning Process: The effectiveness of teaching strategies and learning outcomes is assessed. Student feedback, peer reviews, and self-assessment by faculty are usually incorporated to gauge success. 4. Monitoring Learning Outcomes: The QAC ensures that learning outcomes align with the educational objectives set by the institution. It may track student progress through assessments, project work, and real-world applications. 5. Documentation of Incremental Improvements: As noted by "Nomsen" (assuming this refers to a framework or a specific individual's work), QAC likely documents the step-by-step or incremental improvements made over time. This documentation provides evidence of changes in teaching methods, curricular enhancements, improved student performance, and overall institutional growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Smt. N.C.Gandhi & Smt. B.V.Gandhi Mahila Arts and Commerce college Bhavnagar for the Promotion of Gender Equity has implemented several key measures to foster an inclusive environment. Firstly, a comprehensive training program was introduced for all staff and leadership, focusing on unconscious bias and gender sensitivity. This initiative aims to enhance awareness and promote equitable practices within the workplace. As well as the institution launched a mentorship program pairing emerging female leaders with experienced professionals, providing guidance and support to navigate career challenges. The institution also revamped its recruitment policies to promote diversity, ensuring that job postings reach a wider audience and that selection processes are fair and transparent. Furthermore, awareness campaigns highlighting the importance of gender equity were organized, including workshops and seminars that engaged the entire community.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gandhimahilacollege.org.in/uploads/7-1-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

The Smt. N.C.Gandhi & Smt. B.V.Gandhi Mahila Arts and Commerce College, Bhavnagar has signed the MOU with Bhavnagr Municipal Corporation for the solid waste management system to effectively handle both degradable and non-degradable waste. Furthermore, the institution emphasizes education and awareness, engaging the community in sustainable practices while ensuring a clean and eco-friendly environment. Regular training sessions and awareness campaigns further support the effective management of solid waste. And also student are engaged in this activities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**

D. Any 1 of the above

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution is dedicated to fostering an inclusive environment that embraces cultural, regional, linguistic, communal, and socioeconomic diversity. Key initiatives include:

1. **Diversity Awareness Programs:** Regular workshops and training sessions educate staff and students about the importance of inclusivity and respect for different backgrounds, enhancing mutual understanding.
2. **Cultural Celebrations:** The Institution hosts annual events that celebrate various cultures through music, dance, and cuisine, promoting interaction and appreciation among diverse groups.
3. **Support Networks:** Various affinity groups provide safe spaces for individuals from different backgrounds to share experiences, seek support, and connect with one another, fostering a sense of belonging.
4. **Language Support Services:** To address linguistic diversity, the Institution offers language classes and translation services, ensuring effective communication for all members of the community.
5. **Inclusive Policies:** Recruitment, admissions, and resource allocation policies are designed to promote equity and accessibility, ensuring equal opportunities for all individuals.

By implementing these initiatives, the Institution cultivates an atmosphere of tolerance and harmony, empowering its community to appreciate diversity and work collaboratively towards common goals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Smt. N.C.Gandhi and Smt. B.V.Gandhi Mahila Arts and Commerce College, Bhavnagar organized seminar on human rights reports was designed to enhance awareness and understanding of critical human rights issues both locally and globally. The seminar opened with a keynote address highlighting the significance of human rights reports in shaping public policy and fostering accountability. Participants learned about recent trends in human rights violations, focusing on areas such as freedom of expression, gender equality, and refugee rights. Breakout sessions allowed attendees to engage with specific reports, discussing methodologies, challenges in data collection, and the impact of these reports on affected communities. Case studies illustrated how human rights documentation has led to tangible changes, inspiring advocacy efforts. Interactive discussions provided a platform for participants to share their perspectives and experiences, emphasizing the importance of grassroots involvement in human rights advocacy. The seminar concluded with actionable recommendations for promoting human rights, encouraging participants to utilize the knowledge gained in their communities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code

E. None of the above

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Smt.N.C.Gandhi & Smt. B.V.Gandhi Mahila Arts and Commerce College, Bhavnagar celebrated World Yoga Day, on June 21,2022 marked by a series of invigorating activities aimed at promoting physical and mental well-being through yoga. The theme for this year focused on "Yoga for Health and Harmony," emphasizing the importance of holistic wellness.

The day was organized by 3 Girls Batalian, Bhavnagar at Nandkuvarba Mahila College, Nilam bagh in which 25 NCC Cadets were present NCC Officers were also present in the programme.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

World Environment Celebration

The World Environment Day Celebration highlighted the urgent need for sustainable practices and environmental protection. Activities included tree planting, community clean-ups, and educational workshops on climate change and biodiversity. Local leaders and activists emphasized the importance of collective action to combat environmental challenges. Participants shared innovative solutions for reducing waste and conserving resources. The event fostered a sense of community and commitment to a greener future. Key takeaways included the need for policy changes and increased awareness of ecological issues. Overall, the celebration reinforced the vital role of individual and collective efforts in protecting our planet for future generations

WORLD YOGA DAYS

The World Yoga Day Celebration brought together enthusiasts from diverse backgrounds to promote health and well-being through yoga. The event featured guided sessions led by experienced instructors, focusing on various styles and practices. Participants engaged in meditation, breathing exercises, and asanas, emphasizing the physical and mental benefits of yoga. Workshops on mindfulness and holistic health were also held, fostering community and connection. The celebration highlighted yoga's role in promoting peace and unity across cultures. Attendees left inspired to integrate yoga into their daily lives, reinforcing its importance for personal wellness and global harmony. Overall, it was a day of positivity and renewal.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gandhi Mahila College in Bhavnagar has made significant strides in promoting holistic education, with a distinct focus on skill development and employability for women. Recognizing the importance

of equipping students for the job market, the college offers a range of vocational courses alongside traditional academic programs.

One of its standout initiatives is the "Skill Development and Entrepreneurship Cell," which provides training in various fields, including digital marketing, healthcare, and handicrafts. This cell organizes workshops, guest lectures, and hands-on training sessions, enabling students to acquire practical skills that enhance their employability.

Moreover, the college collaborates with local industries and organizations to facilitate internships and job placements, bridging the gap between education and real-world experience. These efforts not only empower students with essential skills but also instill confidence, encouraging them to pursue entrepreneurial ventures.

By prioritizing skill development, Gandhi Mahila College ensures that its graduates are well-prepared to meet the demands of a competitive job market, thus fostering economic independence and contributing to the broader goal of women's empowerment in society. This focus on practical learning and employability distinctly characterizes the college's commitment to enhancing the lives of its students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College IQAC has outlined the key objectives that Shrimati Gandhi Mahila College has planned to pursue and accomplish this year. These goals, which will steer our initiatives, are detailed below:

Academic Excellence:

1. Implement new curriculum as per NEP 2020
2. Encourage interdisciplinary studies
3. To facilitate the continuous enhancement and updating of knowledge through the use of ICT by both faculty and students

Research and Development:

1. To create an atmosphere that encourages faculty to engage in research activities.
2. To encourage faculties for publication work. Publish 30 research papers during the year.
3. To organize National and State level Seminar.

Skill Development and Employability

1. To foster innovation and self-reliance among students.
2. To organize placement fairs aimed at connecting students with potential employers.

Community Engagement and Social Responsibility

1. To conduct outreach programs through N.S.S. and N.C.C. in line with our commitment to environmental responsibility
2. To introduce more green practices on campus, such as waste reduction programs, energy conservation measures, and eco-friendly infrastructure.

Infrastructure Development:

1. To enhance library resources by incorporating digital content that can be accessed online by both students and faculty.
2. To enrich library resources with new books and journals.