

**Smt. N.C. Gandhi and Smt. B.V. Gandhi Mahila Arts  
and Commerce College, Bhavnagar**

(Managed by Smt. R.D. Gardi Bhavnagar Stree Kelvani Mandal)

**Internal Quality Assurance Cell (IQAC)**

Date: 26/06/2024

**Notice**


All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 27/06/2024 at 12 pm in the IQAC Room to discuss the following agenda.

**Agenda:**

- Curriculum Planning for Academic Year 2024-25
- IQAC Initiatives for Quality Enhancement

Presence of all members of IQAC is solicited.

  
IQAC Coordinator  
**CO-ORDINATOR**  
**IQAC**  
Smt. N. C. Gandhi & B. V. Gandhi  
Mahila Arts & Commerce College  
Bhavnagar-364001.

I/C Principal  
  
कार्यकारी आचार्य  
श्री न.च. गांधी अने बा.वा. गांधी  
महिला आर्ट्स अँड कॉमर्स कॉलेज  
ભાવનગર-૩૬૪૦૦૧.

**Smt. N.C. Gandhi and Smt. B.V. Gandhi Mahila Arts  
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**Internal Quality Assurance Cell (IQAC)**

**1<sup>st</sup> IQAC MEETING MINUTES**

**Meeting Date: 27/06/2024**

**Meeting Time: 12 pm**

**Meeting Location: IQAC Room**

**Meeting Facilitator: IQAC Coordinator**

On 27<sup>th</sup> June, 2024 the IQAC meeting was held under the chairmanship of the principal at the IQAC Office at 12 pm. The Coordinator IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

**Agenda:**

- Curriculum Planning for Academic Year 2024-25
- IQAC Initiatives for Quality Enhancement

**Minutes:**

- The members discussed the structure and schedule of the curriculum for the upcoming academic year. Suggestions were made to include updated course materials, recent research trends and to it was agreed to integrate ICT-based teaching and digital resources for effective learning.
- The committee reviewed ongoing IQAC activities and discussed new strategies for enhancing institutional quality. Emphasis was given to strengthening research culture by motivating faculty for publications and collaborative projects.

**IQAC Coordinator**  
**CO-ORDINATOR**  
**IQAC**

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**Bhavnagar-364001.**

**I/C Principal**

**પ્રા. જી. જે. ભોજા**

**કાર્યકારી આચાર્ય**  
**શ્રી ન.ચ. ગાંધી અને ભા.વા. ગાંધી**  
**મહિલા આર્ટસ એન્ડ કોમર્સ કોલેજ**  
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Year 2024-25

A meeting of the College-IQAC was held on 27th June, 2024 from 12:00 pm to 01:00 pm. The Following members were present for the meeting.

Sr. No.	Name	Committee Member	Signature
1.	Shri Giriraj J. Bhojak (Principal)	Chairperson	
2.	Dr. Jagrutiben Pandya	IQAC Coordinator	
3.	Shri Vishnubhai Chaudhary	Member	
4.	Shri Vijaybhai Parmar	Member	
5.	Smt. Ranjanbala Gohil	Member	
6.	Dr. Induben Asari	Member	
7.	Vishnubhai Bagul	Member	
8.	Dr. Hiteshbhai Vala	Member	
9.	Dr. Virambhai Vala	Member	
10.	Dr. Ashok Purohit	Member	
11.	Dr. Parulben Prabhani	Member	
12.	Dr. Vimalbhai Varsani	Member	
13.	Dr. Deviben Khunti	Member	
14.	Dr. Bharatbhai Bhammar	Member	
15.	Dr. Mrunal D. Bhatt	Member	
16.	Dr. Dhirabhai Bambhaniya	Member	

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**Internal Quality Assurance Cell (IQAC)**

**Date: 08/10/2024**

**Notice**

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 09/10/2024 at 11 am in the IQAC Room to discuss the following agenda.

**Agenda:**

- To submit AQARs of various years to be uploaded on NAAC portal
- Enhancing faculty skills and competencies.

Presence of all members of IQAC is solicited.

**IQAC Coordinator**

**CO-ORDINATOR  
IQAC**

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Mahila Arts & Commerce College  
Bhavnagar-364001.**

**I/C Principal**

**પ્રા. જી. જે. સોજી**

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શ્રી ન.ચ. ગાંધી અને ભા.વા. ગાંધી  
મહિલા આર્ટ્સ એન્ડ કોમર્સ કોલેજ  
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**Internal Quality Assurance Cell (IQAC)**

**2<sup>nd</sup> IQAC MEETING MINUTES**

**Meeting Date: 09/10/2024**

**Meeting Time: 11 am**

**Meeting Location: IQAC Room**

**Meeting Facilitator: IQAC Coordinator**

On 9<sup>th</sup> October, 2024 the IQAC meeting was held under the chairmanship of the principal at the IQAC Office at 11 am. The Coordinator IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

**Agenda:**

- To submit AQARs of various years to be uploaded on NAAC portal
- Enhancing faculty skills and competencies.

**Minutes:**

- The IQAC committee reviewed the status of AQAR preparation for the pending years, discussing about the documentation process required to be uploaded before submission. The IQAC Coordinator emphasized the timely submission of AQARs to ensure compliance with NAAC requirements.
- The need for regular Faculty Development Programs (FDPs) and workshops on ICT tools, innovative pedagogy, and research writing was discussed. Members suggested encouraging faculty to participate in national/international seminars, MOOCs, and refresher courses.

**IQAC Coordinator**  
**CO-ORDINATOR**  
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**Bhavnagar-364001.**

**I/C Principal**  
**પ્રા. જી. ડી. ભોજી**  
**કાર્યકારી આચાર્ય**  
**શ્રી ન.ચ. ગાંધી અને ભા.વા. ગાંધી**  
**મહિલા આર્ટ્સ એન્ડ કોમર્સ કોલેજ**  
**ભાવનગર-૩૬૪૦૦૧.**

# Smt. N.C. Gandhi and Smt. B.V. Gandhi Mahila Arts and Commerce College, Bhavnagar

(Managed by Smt. R.D. Gardi Bhavnagar Stree Kelvani Mandal)

Year 2024-25

A meeting of the College-IQAC was held on 9<sup>th</sup> October, 2024 from 11:00 pm to 12:00 pm. The Following members were present for the meeting.

Sr. No.	Name	Committee Member	Signature
1.	Shri Giriraj J. Bhojak (Principal)	Chairperson	
2.	Dr. Jagrutiben Pandya	IQAC Coordinator	
3.	Shri Vishnubhai Chaudhary	Member	
4.	Shri Vijaybhai Parmar	Member	
5.	Smt. Ranjanbala Gohil	Member	
6.	Dr. Induben Asari	Member	
7.	Vishnubhai Bagul	Member	
8.	Dr. Hiteshbhai Vala	Member	
9.	Dr. Virambhai Vala	Member	
10.	Dr. Ashok Purohit	Member	
11.	Dr. Parulben Prabhani	Member	
12.	Dr. Vimalbhai Varsani	Member	
13.	Dr. Deviben Khunti	Member	
14.	Dr. Bharatbhai Bhammar	Member	
15.	Dr. Mrunal D. Bhatt	Member	
16.	Dr. Dhirabhai Bambhaniya	Member	
17.	Dr. Jaydeepsinh Chauhan	Member	

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**Internal Quality Assurance Cell (IQAC)**

Date: 20/01/2025

**Notice**

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 21/01/2025 at 12 pm in the IQAC Room to discuss the following agenda.

**Agenda:**

- To promote research culture and faculty growth.
- To strengthen community service and extension activities.

Presence of all members of IQAC is solicited.

**IQAC Soordinator**  
**CO-ORDINATOR**  
**IQAC**  
**Smt. N. C. Gandhi & B. V. Gandhi**  
**Mahila Arts & Commerce College**  
**Bhavnagar-364001.**

**I/C Principal**  
**પ્રા. જી. જે. લોચક**  
**કાર્યકારી આચાર્ય**  
**શ્રી ન.ચ. ગાંધી અને ભા.વા. ગાંધી**  
**મહિલા આર્ટ્સ એન્ડ કોમર્સ કોલેજ**  
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**Internal Quality Assurance Cell (IQAC)**

**3<sup>rd</sup> IQAC MEETING MINUTES**

**Meeting Date: 21/01/2025**

**Meeting Time: 12 pm**

**Meeting Location: IQAC Room**

**Meeting Facilitator: IQAC Coordinator**

On 21<sup>st</sup> January, 2025 the IQAC meeting was held under the chairmanship of the principal at the IQAC Office at 12 pm. The Coordinator IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

**Agenda:**

- To promote research culture and faculty growth.
- To strengthen community service and extension activities.

**Minutes:**

- IQAC Members discussed the importance of motivating faculty to publish research papers and attend seminars/conferences. Proposals for minor/major research projects under UGC/ICSSR were encouraged.
- Members emphasized the need for more NSS/NCC and outreach activities. Suggestions included cleanliness drives, awareness programs and women empowerment workshops.

**IQAC Coordinator**  
**CO-ORDINATOR**  
**IQAC**  
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**I/C Principal**  
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**Year 2024-25**

A meeting of the College-IQAC was held on 21<sup>st</sup> January, 2025 from 12:00 pm to 01:00 pm. The Following members were present for the meeting.

Sr. No.	Name	Committee Member	Signature
1.	Shri Giriraj J. Bhojak (Principal)	Chairperson	
2.	Dr. Jagrutiben Pandya	IQAC Coordinator	
3.	Shri Vishnubhai Chaudhary	Member	
4.	Shri Vijaybhai Parmar	Member	
5.	Ranjanbala Gohil	Member	
6.	Dr. Induben Asari	Member	
7.	Vishnubhai Bagul	Member	
8.	Dr. Hiteshbhai Vala	Member	
9.	Dr. Virambhai Vala	Member	
10.	Dr. Ashok Purohit	Member	
11.	Dr. Parulben Prabhani	Member	
12.	Dr. Vimalbhai Varsani	Member	
13.	Dr. Deviben Khunti	Member	
14.	Dr. Bharatbhai Bhammar	Member	
15.	Dr. Mrunal D. Bhatt	Member	
16.	Dr. Dhirabhai Bambhaniya	Member	
17.	Dr. Jaydeepsinh Chauhan	Member	

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**Internal Quality Assurance Cell (IQAC)**

Date: 22/03/2025

**Notice**

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 24/03/2025 at 12 pm in the IQAC Room to discuss the following agenda.

**Agenda:**

- Appointment of Chairperson for IQAC cell
- Formation of Committee for API calculation
- Submission of CAS files to the IQAC.

Presence of all members of IQAC is solicited.

IQAC Coordinator  
**CO-ORDINATOR**  
**IQAC**  
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Principal  
**પ્રા. જી. જે. લોઠ્ઠા**  
કાર્યકારી આચાર્ય  
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મહિલા આર્ટસ એન્ડ કોમર્સ કોલેજ  
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**Internal Quality Assurance Cell (IQAC)**

**IQAC MEETING MINUTES**

**Meeting Date:** 24/03/2025  
**Meeting Time:** 12 pm  
**Meeting Location:** IQAC Room  
**Meeting Facilitator:** IQAC Coordinator

On 24<sup>th</sup> March, 2025, the IQAC meeting was held under the chairmanship of the principal at the IQAC Office at 12 pm. The Coordinator IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

**Agenda:**

- Appointment of Chairperson for IQAC cell
- Formation of Committee for API calculation
- Submission of CAS files to the IQAC.

**Minutes:**

- In the presence of the IQAC Coordinator and members, Dr. B.R. Chudasama was appointed as Chairperson for the smooth functioning of the committee."
- A committee was formed to calculate the API for Manubhai Lakhtariya's CAS file for grade pay 8000 and 9000, as instructed by the IQAC Coordinator and Principal.
- Manubhai Lakhtariya's CAS file was submitted to the IQAC for verification. The committee will review service records, research publications, seminar/workshop certificates, and API scores.

**IQAC Coordinator**  
**CO-ORDINATOR**  
**IQAC**

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**Principal**  
**Smt. N.C. Gandhi & B.V. Gandhi**  
**મહિલા આર્ટ્સ એન્ડ કોમર્સ કોલેજ**  
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Year 2024-25

A meeting of the College-IQAC was held on 24<sup>th</sup> March, 2025 from 12:00 pm to 01:00 pm. The Following members were present for the meeting.

Sr. No.	Name	Committee Member	Signature
1.	Dr. Balbhadrasinh R. Chudasama (Principal)	Chairperson	
2.	Dr. Jagrutiben Pandya	IQAC Coordinator	
3.	Shri Giriraj J. Bhojak	Member	
4.	Shri Vishnubhai Chaudhary	Member	
5.	Shri Vijaybhai Parmar	Member	
6.	Ranjanbala Gohil	Member	
7.	Dr. Induben Asari	Member	
8.	Vishnubhai Bagul	Member	
9.	Dr. Hiteshbhai Vala	Member	
10.	Dr. Virambhai Vala	Member	
11.	Dr. Ashok Purohit	Member	
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13.	Dr. Vimalbhai Varsani	Member	
14.	Dr. Deviben Khunti	Member	
15.	Dr. Bharatbhai Bhammar	Member	
16.	Dr. Mrunal D. Bhatt	Member	
17.	Dr. Dhirabhai Bambhaniya	Member	
18.	Dr. Jaydeepsinh Chauhan	Member	