

**Smt. N.C. Gandhi and Smt. B.V. Gandhi Mahila Arts and
Commerce College, Bhavnagar**

Managed by Smt. R.D. Gardi Bhavnagar Stree Kelvani Mandal

Internal Quality Assurance Cell (IQAC)

Date: 15/10/2016

Notice

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 20/10/2016 at 11 am in the IQAC Room to discuss the following agenda.

Agenda:

- To plan and discuss about academic activities
- To develop the collaborations

Presence of all members of IQAC is solicited.

IQAC Coordinator

Principal

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Internal Quality Assurance Cell (IQAC)

2ndIQAC MEETING MINUTES

Meeting Date: 20/10/2016

Meeting Time: 11 am

Meeting Location: IQAC Room

Meeting Facilitator: IQAC Coordinator

On 20th October, 2016 the IQAC meeting was held under the chairmanship of the principal at the IQAC Office at 11 am. The Coordinator IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

Agenda:

- To plan and discuss about academic activities
- To develop the collaborations

Minutes:

- The IQAC Coordinator suggested all the members of the institute to organize various academic activities such as Essay Writing and Elocution Competitions so that Students can learn to be expressive throughout the academic year.
- Under the chairmanship of Principal, to develop the collaborations, all the faculties were instructed to organize an expert talk by each department during the academic year.

IQAC Coordinator

Principal