

**Smt. N.C. Gandhi and Smt. B.V. Gandhi Mahila Arts and
Commerce College, Bhavnagar**

Managed by Smt. R.D. Gardi Bhavnagar Stree Kelvani Mandal

Internal Quality Assurance Cell (IQAC)

Date: 28/04/2017

Notice

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 28/04/2017 at 11 am in the IQAC Room to discuss the following agenda.

Agenda:

- To discuss the SWOT (Strength, Weakness, Opportunity & Threat) analysis
- To develop the environmental consciousness
- To discuss about faculty enhancement programme.

Presence of all members of IQAC is solicited.

IQAC Coordinator

Principal

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Internal Quality Assurance Cell (IQAC)

4thIQAC MEETING MINUTES

Meeting Date: 28/04/2017

Meeting Time: 11 am

Meeting Location: IQAC Room

Meeting Facilitator: IQAC Coordinator

On 28th April, 2017 the IQAC meeting was held under the chairmanship of the principal at the IQAC Office at 11 am. The Coordinator IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

Agenda:

- To discuss the SWOT (Strength, Weakness, Opportunity & Threat) analysis
- To develop the environmental consciousness
- To discuss about faculty enhancement programme.

Minutes:

- The IQAC Coordinator suggested all the members of the institute to do SWOT analysis so that the institute can try to overcome its weaknesses and threat.
- To develop the environmental consciousness among students and faculties, the Principal of the institute put more stress on this matter by suggesting, planting more trees in vacation in the last meeting of the academic term.
- In the meeting, Under the Chairmanship of Principal, all the faculties were recommended to participate in various FDP programmes to help them to enhance their knowledge in the concerned subject.

IQAC Coordinator

Principal