

**Smt. N.C. Gandhi and Smt. B.V. Gandhi Mahila Arts and  
Commerce College, Bhavnagar**

**Managed by Smt. R.D. Gardi Bhavnagar Stree Kelvani Mandal**

**Internal Quality Assurance Cell (IQAC)**

**Date: 10/06/2016**

**Notice**

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 16/06/2016 at 11 am in the IQAC Room to discuss the following agenda.

**Agenda:**

- To discuss the admission related issues.
- To discuss about the prospective plans for current academic year.

Presence of all members of IQAC is solicited.

**IQAC Coordinator**

**Principal**

**Smt. N.C. Gandhi and Smt. B.V. Gandhi Mahila Arts and  
Commerce College, Bhavnagar**

**Managed by Smt. R.D. Gardi Bhavnagar Stree Kelvani Mandal**

**Internal Quality Assurance Cell (IQAC)**

**1<sup>st</sup> IQAC MEETING MINUTES**

**Meeting Date: 16/06/2016**

**Meeting Time: 11 am**

**Meeting Location: IQAC Room**

**Meeting Facilitator: IQAC Coordinator**

On 16<sup>th</sup> June, 2016 the IQAC meeting was held under the chairmanship of the principal at the IQAC Office at 11 am. The Coordinator IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

**Agenda:**

- To discuss the admission related issues
- To discuss about the prospective plan for current academic year

**Minutes:**

- Students are admitted as per the intake and seats are filled according to the reservation categories.
- For the smooth functioning of academic and extra-curricular activities, all the committees have been asked to prepare action plan for various activities to be held throughout the year.

**IQAC Coordinator**

**Principal**