

**Smt. N.C. Gandhi and Smt. B.V. Gandhi Mahila Arts and  
Commerce College, Bhavnagar**

**Managed by Smt. R.D. Gardi Bhavnagar Stree Kelvani Mandal**

**Internal Quality Assurance Cell (IQAC)**

**Date: 12/06/2018**

**Notice**

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 15/06/2018 at 12 pm in the IQAC Room to discuss the following agenda.

**Agenda:**

- To discuss the admission process
- To discuss about the academic plan to be followed during the current academic year.

Presence of all members of IQAC is solicited.

*Pandita J.K*  
IQAC Coordinator  
CO-ORDINATOR  
IQAC  
Smt. N. C. Gandhi & B. V. Gandhi  
Mahila Arts & Commerce College  
Bhavnagar-364001.



*[Signature]*  
Principal  
I/C. Principal  
Smt. N.C. Gandhi & B.V. Gandhi  
Mahila Arts & Commerce College  
BHAVNAGAR-364 001.

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**Internal Quality Assurance Cell (IQAC)**

**1<sup>st</sup> IQAC MEETING MINUTES**

**Meeting Date: 15/06/2018**

**Meeting Time: 12 pm**

**Meeting Location: IQAC Room**

**Meeting Facilitator: IQAC Coordinator**

On 15<sup>th</sup> June, 2018 the IQAC meeting was held under the chairmanship of the principal at the IQAC Office at 12 pm. The Coordinator IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

**Agenda:**

- To discuss the admission process
- To discuss about the academic plan to be followed during the current academic year.

**Minutes:**

- As decided by the admission committee, admissions are given on the base of the merit and intake capacity, following the reservation categories.
- All the committee members are asked to submit the plan to make sure the seamless procedure of both academic and extracurricular activities for the academic year.

*Pandita J. H.*  
IQAC Coordinator  
CO-ORDINATOR  
IQAC

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*J. H.*  
Principal  
I/C. Principal  
Smt. N.C. Gandhi & B.V. Gandhi  
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