

**Smt. N.C. Gandhi and Smt. B.V. Gandhi Mahila Arts and
Commerce College, Bhavnagar**

Managed by Smt. R.D. Gardi Bhavnagar Stree Kelvani Mandal

Internal Quality Assurance Cell (IQAC)

Date: 28/11/2018

Notice

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 30/11/2018 at 12 pm in the IQAC Room to discuss the following agenda.

Agenda:

- To make seating and other necessary arrangements for the upcoming University examination.
- To discuss the results of students in Internal Evaluation and instruct them to make necessary improvement.

Presence of all members of IQAC is solicited.

Pandya S.K.

**COORDINATOR
IQAC**

**Smt. N. C. Gandhi & B. V. Gandhi
Mahila Arts & Commerce College
Bhavnagar-364001.**



[Signature]
Principal

**I/C. Principal
Smt. N.C. Gandhi & B.V. Gandhi
Mahila Arts & Commerce College
BHAVNAGAR-364 001.**

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Internal Quality Assurance Cell (IQAC)

3rd IQAC MEETING MINUTES

Meeting Date: 30/11/2018

Meeting Time: 12 pm

Meeting Location: IQAC Room

Meeting Facilitator: IQAC Coordinator

On 30th November, 2018 the IQAC meeting was held under the chairmanship of the principal at the IQAC Office at 12 pm. The Coordinator IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

Agenda:

- To make seating and other necessary arrangements for the upcoming University examination.
- To discuss the results of students in Internal Evaluation and instruct them to make necessary improvement.

Minutes:

- In the meeting, all the faculties were asked to make necessary arrangement for the University exam and staff members were instructed to complete the syllabus.
- In the meeting, under the chairmanship of IQAC Co-ordinator, it has been decided that the faculties must complete the syllabus, provide the study material and other reference books so that students can prepare well for the exam.

Pandurangh K
IQAC Coordinator
CO-ORDINATOR

Smt. N. C. Gandhi & B. V. Gandhi
Mahila Arts & Commerce College
Bhavnagar-364001.



Principal

[Signature]
I/C. Principal

Smt. N.C. Gandhi & B.V. Gandhi
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