

**Smt. N.C. Gandhi and Smt. B.V. Gandhi Mahila Arts and  
Commerce College, Bhavnagar**

**Managed by Smt. R.D. Gardi Bhavnagar Stree Kelvani Mandal**

**Internal Quality Assurance Cell (IQAC)**

**Date: 10/04/2020**

**Notice**

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 15/04/2020 at 11 am in the IQAC Room to discuss the following agenda.

**Agenda:**

- To discuss about organizing Institutional annual day, Cultural Programme and NSS Annual Camp.
- To discuss about necessary arrangement for National Seminar.

Presence of all members of IQAC is solicited.

*Pamda S. K.*  
IQAC Coordinator  
**CO-ORDINATOR  
IQAC**

**Smt. N. C. Gandhi & B. V. Gandhi  
Mahila Arts & Commerce College  
Bhavnagar-364001.**



*N.S.*  
Principal  
**I/C. Principal**

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BHAVNAGAR-364 001.**

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**Internal Quality Assurance Cell (IQAC)**

**4<sup>th</sup> IQAC MEETING MINUTES**

**Meeting Date: 15/04/2020**

**Meeting Time: 11 am**

**Meeting Location: IQAC Room**

**Meeting Facilitator: IQAC Coordinator**

On 15<sup>th</sup> April, 2020 the IQAC meeting was held under the chairmanship of the principal at the IQAC Office at 11 am. The Coordinator IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

**Agenda:**

- To discuss about organizing Institutional annual day, Cultural Programme and NSS Annual Camp.
- To discuss about necessary arrangement for National Seminar.

**Minutes:**

- In the meeting, under the chairmanship of Principal, after the discussion, committees should be formed to make action plan to celebrate annual day and cultural programmes to be arranged from the upcoming academic year.
- The Principal asked to form committees in order to assign duties related to seminar.

*Pandita J K*  
**IQAC CO-ORDINATOR**  
**IQAC**  
**Smt. N. C. Gandhi & B. V. Gandhi**  
**Mahila Arts & Commerce College**  
**Bhavnagar-364001.**



*[Signature]*  
**Principal**  
**I/C. Principal**  
**Smt. N.C. Gandhi & B.V. Gandhi**  
**Mahila Arts & Commerce College**  
**BHAVNAGAR-364 001.**