

**Smt. N.C. Gandhi and Smt. B.V. Gandhi Mahila Arts and
Commerce College, Bhavnagar**

Managed by Smt. R.D. Gardi Bhavnagar Stree Kelvani Mandal

Internal Quality Assurance Cell (IQAC)

Date: 04/11/2020

Notice

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 05/11/2020 at 11 am in the IQAC Room to discuss the following agenda.

Agenda:

- Curriculum Enhancement and Skill Development
- Research, Innovation, and Extension Activities

Presence of all members of IQAC is solicited.

IQAC Coordinator

Pandya J. R.
CO-ORDINATOR
IQAC

Smt. N. C. Gandhi & B. V. Gandhi
Mahila Arts & Commerce College
Bhavnagar-364001.



Principal

[Signature]
I/C. Principal
Smt. N.C. Gandhi & B.V. Gandhi
Mahila Arts & Commerce College
BHAVNAGAR-364001

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Internal Quality Assurance Cell (IQAC)

2nd IQAC MEETING MINUTES

Meeting Date: 05/11/2020

Meeting Time: 11 am

Meeting Location: IQAC Room

Meeting Facilitator: IQAC Coordinator

On 5th November, 2020 the IQAC meeting was held under the chairmanship of the principal at the IQAC Office at 11 am. The Coordinator IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

Agenda:

- Curriculum Enhancement and Skill Development
- Research, Innovation, and Extension Activities

Minutes:

- Discussions took place on enhancing the curriculum by introducing new certificate and add-on courses focusing on employability skills, including digital literacy, communication, and soft skills. A proposal was made to collaborate with industry partners to offer internships and hands-on training to students.
- Faculty members were encouraged to increase their research output and publish in reputed journals. Plans were discussed to organize more workshops on research methodologies for faculty and students. Extension activities, such as community outreach programs and collaborations with local NGOs, were planned for student involvement.

IQAC Coordinator

CO-ORDINATOR

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Principal

VC. Principal

**Smt. N.C. Gandhi & B.V. Gandhi
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